



Pogany Construction, LLC
 20182 Indian Road, Kellyville, OK 74039
 918-247-6766 / Fax – 918-247-6754
APPLICATION FOR EMPLOYMENT
An Equal Opportunity Employer

(PLEASE PRINT OR TYPE) Date of Application: _____

Full Name: _____
Last First Middle

Address: _____
No. Street City County State Zip

Home Phone Number: _____ Other Phone Number: _____ [cell | work | fax]

Email address (for contacts regarding this application) _____

Position Applied For: _____ Type of Employment: Full Time Part Time

What is your minimum weekly salary requirement? _____

If your application is considered favorable, on what date will you be available for work? _____

Referral Source: Advertisement Friend Relative Walk-In Agency Other _____

Have you ever filed an application with us before? Yes - Date: _____ No

Have you ever been employed with us before? Yes - Date: _____ No

Are any of your relatives employed here? Yes _____ No
Name/Relationship

Are you able to perform the essential functions of the job for which you are applying? Yes No

Have you been convicted of a felony within the last seven years? Yes No

If yes, please explain nature: _____
(NOTE: No applicant will be denied employment solely on the grounds of a conviction of a criminal offense. The nature, date, surrounding circumstances and relevance of the offense to the position(s) applied for may, however, be considered.)

EDUCATIONAL BACKGROUND

SCHOOL	NAME AND ADDRESS OF SCHOOL	COURSE OF STUDY	LAST YEAR COMPLETED				DID YOU GRADUATE		DIPLOMA OR DEGREEE
			9	10	11	12	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
HIGH			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> YES <input type="checkbox"/> NO		
COLLEGE			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> YES <input type="checkbox"/> NO		
OTHER (Specify)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> YES <input type="checkbox"/> NO		

EMPLOYMENT EXPERIENCE: Start with your present or most recent. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, national origin, disabilities or other protected status.

Name and Address of Company and Type of Business	From		To		Starting Salary per _____	Ending Salary per _____	Reason for Leaving	Supervisor
	Mo.	Yr.	Mo.	Yr.				
Duties:								
Telephone:								
Name and Address of Company and Type of Business	From		To		Starting Salary per _____	Ending Salary per _____	Reason for Leaving	Supervisor
Duties:								
Telephone:								
Name and Address of Company and Type of Business	From		To		Starting Salary per _____	Ending Salary per _____	Reason for Leaving	Supervisor
Duties:								
Telephone:								
Name and Address of Company and Type of Business	From		To		Starting Salary per _____	Ending Salary per _____	Reason for Leaving	Supervisor
Duties:								
Telephone:								
Name and Address of Company and Type of Business	From		To		Starting Salary per _____	Ending Salary per _____	Reason for Leaving	Supervisor
Duties:								
Telephone:								

I hereby give permission to contact the employers listed above concerning my prior work experience with the exception of:

Signed: _____

SPECIALIZED SKILLS

Indicate any skills acquired through training and/or experience:

If applicable, what type of driver's license do you possess? *(Be prepared to provide a certified copy of your MV driving record if you are selected to interview for a job requiring a driver's license.)*

State: _____ Class: _____ Number: _____

In what other State have you had a driver's license? _____

Are you fluent in a language other than English, including Sign Language? No Yes If yes, detail below:

Language: _____ Speak Read Write

Language: _____ Speak Read Write

Other Skills – Provide any additional information you feel may be helpful to us in considering your application including specialized training, certifications, skills, etc.:

PERSONAL REFERENCES (Do not include former employers or relatives):

NAME	ADDRESS	TELEPHONE

NOTICES

PRE-EMPLOYMENT TESTING PROCEDURES

Any offer of employment extended by Pogany Construction is subject to completion and to the satisfaction of Pogany Construction. Pre-employment testing procedures, which will include a drug screen, a physical examination, and criminal records background check, and may also include a driver's license check.

POGANY CONSTRUCTION IS AN EQUAL OPPORTUNITY EMPLOYER

Discrimination due to race, color, religion, national origin, age, sex, citizenship, disability and veteran status is prohibited.

AFFIRMATION

I hereby affirm that the information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I also agree that falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date.

I authorize persons, schools, my current employer (if applicable) and previous employers and organizations named in the application (and accompanying resume, if any) to provide any relevant information that may be required to arrive at an employment decision, and release all parties from all liability for any damage that may result from furnishing same to you.

This application is not a contract and cannot create a contract. I understand that my employment can be terminated with or without cause, at any time, at the discretion of either Pogany Construction or myself.

My signature below certifies that I have read and understand the statements and notices contained in this document and agree to the terms and conditions.

SIGNATURE: _____ DATE: _____